

**INSTRUCTION MANUAL C-1: REQUEST FOR GRADUATE PROGRAM INTERNSHIPS AT UANDES**  
**FOR INTERNATIONAL STUDENTS OF MEDICAL OR DENTISTRY SPECIALTIES, MASTER AND OTHER GRADUATE PROGRAMS**

1. The student who is enrolled in a Master's, Medical or Dental Specialty or other Graduate Program at a university abroad and wants to request an internship at a UANDES Graduate Program or School, must contact the email ([incoming@uandes.cl](mailto:incoming@uandes.cl)) of the International Relations Office (RRII) and complete the online [Application Form for Internships at Graduate Programs at UANDES](#) attaching or sending by e-mail the following documents:
  - o Specification of the academic interest at UANDES and probable dates of stay (Max 1 page).
  - o Copy of passport.
  - o Grades certificate.
  - o ID photo.
  - o Letter of recommendation (ideally from the Director or Academic Coordinator of the Home Graduate Program, Max 1 page).

*\* This step must be done at least three months before the proposed internship period.*

2. With this information, the UANDES International Relations Office checks the availability of the UANDES Graduate Program or School.
3. The UANDES Graduate Program or School confirms its availability and sends the Letter of Acceptance of the international student by email to RRII.
4. The International Relations Office sends the Letter of Acceptance by email to the international intern so that he/she can process his/her residence permit, if necessary:
  - o If the international intern comes for less than 180 days, he/she can enter Chile with a [transitory residence permit](#), which allows to stay in national territory for 90 extendable days. This document **does not require prior processing**, except for some nationalities.<sup>1</sup>
  - o If the international intern comes for more than 180 days, he/she must apply for a [temporary residence permit](#) on the web platform of the [National Migration Service](#). UANDES has an agreement with the SERMIG that allows the delivery of the residence permit to be accelerated up to 40 working days.
    - i. The Doctoral Program, Research Centre or UANDES Faculty that receives the applicant, oversees activating the benefit, by contacting the International Relations Department at [incoming@uandes.cl](mailto:incoming@uandes.cl).
5. Once the corresponding permit has been obtained, the international student sends the following documents by email to the International Relations Office:
  - o Photocopy of the temporary residence permit.
  - o Photocopy of the valid passport.
6. Photocopy of the Health Insurance (with coverage in Chile for the entire period of the internship. The UANDES Graduate Program or School registers the international intern as an "exchange student" so that he/she can remain in a regular condition during his/her stay at UANDES.

*\* In case the intern comes from a university without a reciprocity agreement with UANDES, he/she will have to pay a fee to be determined by the UANDES Graduate Program or School that will receive the student.*

International Relations  
Universidad de los Andes

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<sup>1</sup> Check if your nationality requires a consular permit [here](#).